



Foundation
MISSION OF PRATAP KHANDEBHARAD

P K TECHNICAL CAMPUS

(Approved by AICTE, New Delhi, Recognized by Government of Maharashtra & Affiliated to Savitribai Phule Pune University/MSBTE)

ENGINEERING | DIPLOMA | MBA

Gat No.714, Kadachiwadi, Chakan-Shikrapur Road, Chakan, Tal.Khed, Dist.Pune - 410 501.

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FOUNDER, PRESIDENT : SHRI PRATAPRAO KHANDEBHARAD

Outward No. PKTC/2023-24/IQAC/

Date : 6/01/2024

Notice

A Meeting of internal quality assurance committee of P K Technical Campus College is convened on 13/1/2024 at 11 AM. in Board Room.

Agenda for the Meeting:

1. Review of action taken report on decisions taken in IQAC meeting held on 5/6/2023
2. Admissions to BE & MBA courses for academic year 2024-25.
3. Fixing target of Result for Even semester of academic year 2023-24.
4. Teaching learning process and other academic matters.
5. Action plan for conduction of co-curricular and extracurricular activities
6. Action plan for Placement activities
7. Review of Student grievances redressal mechanism.
8. Student's feedback on faculty.
9. Organizing workshops, Seminars, Expert talk, FDP, Project competition and other activities
10. Research and Development activities.
11. Alumni Association
12. Rewards for faculty to promote research culture and academic standard
13. Any other matter with the permission of the Chair

Foundation

To,
All members of IQAC, PKTC, Chakan




Principal
P.K.Technical Campus
Kadachiwadi, Chakan.
Pune-410501



INTERNAL QUALITY ASSURANCE COMMITTEE

Minutes of the meeting

A Meeting of IQAC of P K Technical Campus, Chakan was conducted on 13/01/2024.at 11: 00 AM.
in Board Room Meeting was chaired by Principal, PKTC.

Agenda for the Meeting:

1. Review of action taken report on decisions taken in IQAC meeting held on 5/06/2023.
2. Admissions to BE & MBA courses for academic year 2024-25.
3. Fixing target of Result for Even semester of academic year 2023-24
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13. Any other matter with the permission of the Chair



Following members of IQAC were present for the meeting:

Sl. No.	Name of IQAC Members	Designation
1	Dr. Shrikant K. Bodhe	Principal
2	Miss. Nikita Khandebharad	Assist. Prof & IQAC Co-ordinator
3	Prof. Priyanka Balghare	Assist. Prof & HOD Civil Engg.
4	Prof. Adinath Bhor	Assist. Prof
5	Prof. Avinash Hande	Assoc. Prof. HoD MBA Dept.
6	Prof. Swapnali Bhujbal	Assist. Prof, and HOD Computer Engg.
7	Mrs. Nandatai P.Khandebharad	Management Representative
8	Mrs. Anita Thorat	Accountant
9	Mr. Vitthal Khandebhrad	Local society
10	Mr. Yuvraj Nanekar	Industrialist

Dr. Shrikant K. Bodhe Principal PKTC, welcomed all members and Staff members for this meeting and briefed the agenda. Following points was discussed and decisions have been taken:

Agenda 1.

Review of action taken report on decisions taken in IQAC meeting held on 5/06/2023

Teaching learning process and other academic matters.

a. Monitoring of teaching learning process.

All the departments are following teaching learning process in their respective department as per the procedure

b. Innovative teaching methods

All the departments are using various innovative methods for teaching to enhance the learning environment.

c. Utilizing the Virtual Lab.



Principal appreciated the effort by all the departments to use online resources for carrying out the laboratory through V-lab platform. In all the departments the experiments were demonstrated through live sessions/ recorded videos.

d. Conduction of co-curricular and extracurricular activities

Various Sports & cultural activities in the college for showcasing hidden talent.

f. Placement activities

About 41 students are placed in various companies through campus placement activities.

g. Faculty recruitment-

Efforts were made to fill the vacancies of teaching & non-teaching member through advertisement in news-paper and other media. Interviews were conducted for filling the vacancies.

h. Student grievances redressal

i. No student's grievances were reported.

j. student's feedback on faculty

At outset students are satisfied with performance of staff and infrastructure provided to them.

Agenda 2: Admissions to BE & MBA courses for academic year 2024-25.

Prof. Avinash Hande informed the meeting that all the faculty/ staff members who have been assigned duty of looking after the admissions for 2024-25 have put their best in contacting HSC student.

In this regard, it is decided to depute staff to various colleges to increase outreach to HSC students through various mode of advertisement.

Agenda 3: Fixing target of Result for Even semester of academic year 2023-24.

Following target of results of various semester are fixed for Even sem of 2023-24.

B.E. VIIIth Semester

Sl. No.	Branch	Target pass % 2023-24
1	ME	100
2	CE	100



3	CSE	100
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B.E. VIth Semester

Sl. No.	Branch	Target % 2023-24
1	ME	70
2	CE	70
3	CSE	70

B.E. IVrd Semester

Sl. No.	Branch	Target % 2023-24
1	ME	60
2	CE	60
3	CSE	75

II semester

Sl. No.	Branch	Target % 2023-24
1	I sem	75

PG II semester

Sl. No.	Branch	Target % 2023-24
1	MBA	80

IQAC has approved above result targets & informed all Departments to achieve the target.

Agenda 4: Teaching learning process and other academic matters

Teaching learning process



- a) The Academic calendar has to be prepared in accordance with SPPU Academic calendar & government of Maharashtra.
- b) All departments should conduct the various activities as per the academic calendar.
- c) All prescribed syllabus should be completed within the time frame using innovative methods for better understanding of the topics.
- d) The department should adhere to the guidelines for preparation of CIE question papers, evaluation and laboratory evaluation.
- e) Plan extra classes for students with poor performance and encourage the bright students to participate in various curricular and co-curricular activities.
- f) All the department must practice innovative methods for teaching activities regularly.

Agenda 5 : Action plan for Co -curricular and extracurricular activities:

The sports in-charge & cultural coordinators are requested to plan for co-curricular and extra-curricular activities for students to showcase their talent.

Agenda 6: Action Plan for placement Activities.

As the placement activities are very important for getting job for the students and improvement in admissions. All the HODs are requested to assist to TPO in identify the industries for inviting them for placement. It is decided to direct TPO to inviting guest/Experts for preparing students for interviews.

Agenda 7: Review of Student grievances redressal mechanism

A good Student grievances redressal mechanism is in place & Student grievances redressal committee members are requested to give wide publicity regarding Grievances redressal mechanism.

Agenda 8: Student's feedback on faculty

With reference to the Feedbacks from students on faculty obtaining 1-2 grade should be advised to improve their performance. Were as faculty with 4-5 grade should be issued with an appreciation letter. In this regard all HOD's are requested to obtain students feedback as per guidelines on faculty and initiate necessary action before start of next semester which motivates and gives a chance for the faculty and staff to improve their performance.

Agenda 9: Organizing workshops, Seminars, Expert talk, FDP, Project competition and other activities



All HODs have presented the status of workshops, Seminars, Expert talk, FDP, Project competition and other activities organized in the department. Further, principal directed all the departments to conducted extra curricular activities regularly for students as well as staff members.

Agenda 10: Research and development activities

It is decided to motivate faculty for pursuing research activity leading to PhD, patents and products of social importance. It is also decided to allow faculty to avail special leaves (on Duty leave) for visiting various institutes of repute, research guides, R & D centers for their research work. All departments are requested to identify avenue for research funding and submit the proposals for the same. All the departments must encourage their faculty to publish research work in reputed international journals.

Agenda 11: Alumni Association

It is decided to conduct alumni meet at department level at least once in a year which would strengthen the bond between the ex-students and their alma mater. Which will help for Placement, MoUs, Industrial visits, Internship, Training, Expert talk etc.

Agenda 12: Rewards for faculty to promote research culture and academic standard

It is decided to reward faculty members who publish the research paper in peer reviewed journals. Also to issue appreciation letter to the teachers with result in their handled course is above 85%.

Agenda 12: Any other matter with the permission of the Chair

Since there were no matters to discuss, the meeting was concluded by the chair.


Principal

Principal
P.K. Technical Campus
Kadachiwadi, Chakan,
Pune-410501


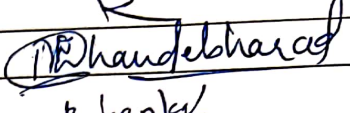
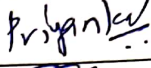

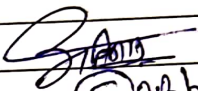
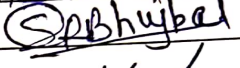

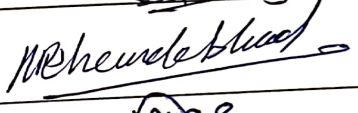
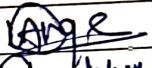
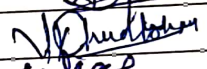
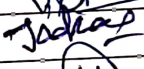

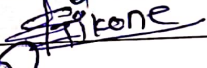

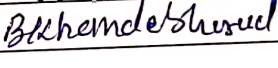
To :All the members of IQAC for the information



Internal Quality Assurance Cell

Attendance

Date : 13/01/2024

Sr. No	Name Of Person	Designation	Signature
1	Dr. Shrikant K. Bodhe	Principal	
2	Miss. Nikita Khandebharad	Assistant Professor	
3	Prof. Priyanka Balghare	Assistant Professor	
4	Prof. Amol Jadhav		
5	Prof. Adinath Bhor		
6	Prof. Avinash Hande		
7	Prof. Swapnali Bhujbal		
8	Mrs. Nandatai P.Khandebharad	Management Representative	
9	Mrs. Anita Thorat	Accountant	
10	Mr. Vitthal Khandebhrad	Local society	
11	Mr.Harshad Jadhav.	Alumini	
12	Mr. Niranjan Khandebhrad	Student	
13	Mr.Sachin Tikone	Employer	
14	Mr. Yuvraj Nanekar	Industrialist	
15	Mr. Bhagwan Khandebharad	Parent/Stakeholder	


Principal

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