YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution
P K TECHNICAL CAMPUS

- Name of the Head of the institution
SHRIKANT KESHAV BODHE

- Designation
Principal

- Does the institution function from its own campus?
Yes

- Phone no./Alternate phone no.
02135204100

- Mobile no
8600099099

- Registered e-mail
pktcnacc@gmail.com

- Alternate e-mail
info@pkgroup.edu.in

- Address
Gat No. 714, Kadachiwadi, ChakanShikrapur Road, Chakan, Tal- Khed, Dist- Pune

- City/Town
Pune

- State/UT
Maharashtra

- Pin Code
410501

2.Institutional status

- Affiliated /Constituent
Affiliated

- Type of Institution
Co-education

- Location
Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Savitribai Phule Pune University**

- Name of the IQAC Coordinator   **SATEESHA NEELAKANTARAO PATIL**

- Phone No.   **02135204100**

- Alternate phone No.   **9822167539**

- Mobile   **8805310939**

- IQAC e-mail address   **info@pkgroup.edu.in**

- Alternate Email address   **sateeshapatil@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://pkinstitute.edu.in

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://pkinstitute.edu.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.08**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC   **01/09/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Social awareness about pandemic precautions & Safety. Distribution of mask & Food to needy people.`

`Various Clubs formed & activities carried out.`

`Skill development programmes through different workshops, seminars within the institute.`

`Adoption of online teaching-learning, its training for students & faculty members.`

`Online communication/meetings with parents, students.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Social awareness about pandemic precautions & Safety. Distribution of mask & Food to needy people.	Social awareness created in society regarding precautions & safety. Also distributed masks & food to needy people.
Various Clubs formed & activities carried out.	To interestingly engage students various clubs were formed & implemented
Skill development programmes through different workshops, seminars within the institute.	Successfully organised workshops on Research methodology, CAD/CAM etc. to develop their soft skills.
Adoption of online teaching-learning, its training for students & faculty members.	To cope up with the pandemic situation we adopted online teaching & learning techniques with the help of online platforms & training of the same provided to students & faculty members.
Online communication/meetings with parents, students.	To bridge the communication gap between students, faculty & parents, online Parent-Teacher has been organized & purpose was successfully fulfilled.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Board of Governance	24/06/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	P K TECHNICAL CAMPUS
• Name of the Head of the institution	SHRIKANT KESHAV BODHE
• Designation	Principal
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• Mobile no	8600099099
• Registered e-mail	pktcnacc@gmail.com
• Alternate e-mail	info@pkgroup.edu.in
• Address	Gat No. 714, Kadachiwadi, ChakanShikrapur Road, Chakan, Tal- Khed, Dist- Pune
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	410501
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• Location	Urban
• Financial Status	Self-financing
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• Name of the IQAC Coordinator	SATEESHA NEELAKANTARAO PATIL

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• Alternate phone No.	**9822167539**
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- Name of the statutory body

Name	Date of meeting(s)
Board of Governance	24/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/01/2022

15.Multidisciplinary / interdisciplinary

As our institute is affiliated to Savitribai Phule Pune University, We are having limitations in curriculum designing. Also it is offering Choice Based Elective courses which is multidiciplinary.

Our institute has form clubs to inculcate multidiciplinary approach among students.

Students enrolled for clubs belongs to various diciplines. Our club content designed in Local, Regional & National/International (LRN) pattern so that every student will get benefit of interdiciplinary knowledge of clubs.

The students are encouraged to take-up interdiciplinary real world problems to carry out their project works.

Lectures/Seminars/Exhibitions on banking, Share market, Eco Friendly products, Historic exhibitions like "Itihas kalin Shastra,Sahitya Pradarshan" were organised.

By adopting multidiciplinary/Interdiciplinary courses & clubs students benefited with their personal & technical development.

16.Academic bank of credits (ABC):

PKTC is affiliated to Savitribai Phule Pune University & following its curriculum including Credit structure in syllabus. After completion of admision process, During induction programme Principal/HOD's gives information about Credit pattern & norms, Also it includes how credits will be transfered to each subjects after declaration of result.

17.Skill development:

We have focused on various softskill development of students during the year,

1. Softskill Development Programs- Through this program communication skills of students (Verbal/Written) has developed using various softwares & trainings.

2. Well established language lab to develop & helps to build students vocabulory, listening skills & Speaking Skills (pronounciation).

3. To ensure the development of students various Webinars & Seminars were organised.

4. To provide industry insights to students various MOU's with companies were signed.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote Indian local languages various celebrations like "Marathi Bhasha Divas", "Hindi Din" were celebrated during the year. Also there are separate sections in College magazine for langauges literature.

Institute Celebrates days of National & International importance, jayantis of our legends, Festivals like Gurupournima/Diwali etc. with great enthusiasm.

Institute's Library is having separate section of Books of Leaders,Freedom fighters & Indian Philosophy.

Health camps, Beti Bachao Abhiyan etc. is organised to give awareness to our day to day social issues.

"Utsav"- Institutes annual function is organised to explore the talent of students, which includes local & Indian cultural performances.

Institute organises various motivational leactures in Indian languages on culture & heritage.

While celebration of cultural & sports week, various competitions related to sports & Indian culture such as Rangoli, Powada Singing etc. are organised.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institute is following SPPU curriculum, Which is designed as per Outcome Based Education System. In syllabus each subject having designated with specific Outcomes. Every faculty have to ensure to fulfil all the outcomes to be fulfilled during teaching learning process. At the end of semester mapping of the same has been carried out with CO's & PO's. CO attainment is done through assesment tools like Internal Assessment (Unit tests, Mock test, Prelims etc.) & External Assessment (University Theory Examination, Oral, Practical).

20.Distance education/online education:

During pandemic situation online mode was effectively used for teaching learning process. Online platforms like zoom & Google

Meet help a lot for online conduction of Lectures & Practicals with the help of Virtual lab. Institute has organised Virtual Induatrial Visit to overcome the hinderance. Various other E-study material was made available to make learning easy it includes PPT's, Videos, Notes in PDF etc. Students were made aware & motivated for joining NPTEL & SWAYAM courses. National Digital Library & E-Books were made available to students for learning purpose. Also staff were trained to use various ICT tools for online Teaching learning process.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**256**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**623**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**144**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**175**

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**44**

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year | **42** |

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**26.1**
4.3 Total number of computers on campus for academic purposes	**200**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute is affiliated to SPPU and so follows the curriculum prescribed by SPPU. To ensure the effective implementation of the curriculum in the A.Y. 2020-21 following things were done,

1. Institute academic calendar followed by department academic planners, which includes the curricular as well as co-curricular and extracurricular activities.

2. Due to the COVID-19 pandemic online mode was used for the

teaching-learning process various online resources as well as ICT tools were used by faculty members.

3. For effective delivery of curriculum faculty members are allocated only the optimum workload. HOD distributes workload and allocates teaching subjects to faculty in consent with the authorities.

4. For online mode of teaching various digital platforms are used such as Google Meet, Zoom, etc.

5. To maintain connectivity/ communication and doubts solving use of WhatsApp, Telegram was made too.

6. Interactive e-content such as NPTEL, SWAYAM in addition to Enrich curriculum. 7. Use of ICT-enabled classrooms, Projectors were made by faculty members while teaching from campus premises. 8. The evaluation process was as per SPPU. Besides, MCQ-based class tests were conducted. 9. To ensure efficient implementation of the curriculum, periodical meetings of academic stakeholders were conducted. 10. Assignments, PPT presentations, Project PBL, etc. were conducted for effective curriculum implementation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

P K Technical Campus is affiliated with Savitribai Phule Pune University, Pune. The academic calendar of the Institute is prepared and aligned with the academic calendar of Savitribai Phule Pune University (SPPU) prior to the commencement of each semester. The academic calendar includes commencement and conclusion of teaching, other academic activities such as Lectures, Practical, unit test schedules, co-curricular & Extra Curricular activities, GFM meet, etc.

Due to the outbreak of COVID-19, the Institute schedule of the internal& External evaluation by SPPU get disturbed & online practices were included mostly. The examinations are conducted as per the guidelines of SPPU from time to time.

CIE was done mostly through MCQ's Assignments, Tutorials, etc.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute offers courses in its curriculum that integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human valuesand Professional Ethics. These cross-cutting issues are integrated into mandatory and Humanities courses in undergraduate programs.

Professional Ethics: Institute is imbibing professional ethics through subjects like Business Communication, Professional Ethics & Etiquettes, etc. Besides of curriculum various experts have been made available to provide practical behavioral insights.

Human Values are also nurtured through extension activities by students by giving free tuition. All activities in 2020-21 have been carried out online due to restrictions of the COVID pandemic.

Gender: The Institute always tries to create awareness amongst

students and faculty about the values of gender equality, and
inclusive development. Institute provides equal opportunity for
all to participate in administrative, co-curricular and extra-
curricular activities.

Environment & Sustainability: The Institute also deputes faculty
for orientation courses. The curriculum includes various courses
that address the environment, concern for the environment, and
awareness of environmental hazards. The first-year B.E. program
consists of a mandatory audit course in the semester on
'Environmental Studies' (based on the AICTE mandatory guideline).
In addition to this, compulsory audit courses in 2nd, 3rdand 4th-
yearhave been incorporated by the university in all programs, e.g.
Water Management, Ecology and Environment, Ecology and Society,
Smart Cities, Energy Resources, Solar and Wind energy, Energy
Engineering, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

161

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

108

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

35

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institute takes constant efforts for effective teaching, so as to meet the numerous wishes of students. Those efforts are continuously monitored and reviewed by using various methods of internal assessment. Based on the review students are grouped as slow learners & advanced learners. Periodic meetings are prepared where learners and mentors interact with the parents about the general & overall performance. remedial classes are organized to develop slow learners. Though all students are given targeted educational coaching, special efforts are being taken for slow learners. Special learning stages of students are recognized by observing the overall performance of each student in various activities, examinations and internal evaluations. Performance in magnificence activities, responses during lectures, tutorials/ realistic, institutional discussions and so on after which college students are grouped in step with their learning competencies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
589	**44**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution imparts the following practices to enhance the learning experience of the students -

1. Experiential learning:

Project development on the latest technologies and considered real social issues in society by students where they showcase their working model in the technical fest.

Construction Visits to engage them in experiential learning for understanding the market.

Soft skill development through different activities in local, regional areas and national level subjects.

2. Participative Learning:

Participative learning is ensured through Practicals, Simulation/Roleplay etc. which also boosts their teamwork & learning ability. Students are also part of the arrangement of various activities as hosts.

3. Problem-solving methodologies of learning:

Learning with the approach of problem-solving methods used in day

to day teaching-learning process includes Case studies, Caselets, projects on solving social issues etc. were part of it.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The faculty members are using ICT-enabled learning tools such as PPT/Video clippings /Audio systems/free online sources, to make learning more interesting for the students.

2. Classrooms/Laboratories are equipped with LCD projectors, computers and internet connectivity to promote independent learning.

3. Interactive methods such as research paper presentations/seminars/debates/group discussions/assignments and laboratory work are used. .

4. The online learning environments are designed to train students in open problem-solving activities.

5. Online quizzes and polls are regularly conducted to record the feedback of the students.

6. To teach mathematical subjects in online mode, teachers have used various online tools whiteboard in Microsoft Teams, and Jamboard in Google Meet.

7. Teachers made a swift transition from classroom to online teaching during the COVID-19 pandemic. Platforms such as Zoom/Google Classroom/Google Meet/Microsoft Teams were used to create virtual classrooms.

8. Recording of video lectures is made available to students in respective Google Classroom for long-term learning.

9. Due to the COVID-19 pandemic online modes like Email/Google

Groups/Google Classrooms are used to collect assignments, conduct tests and practical examinations and for sharing notes.

10. Teachers use social media platforms like WhatsApp to connect with students.

11. Virtual Labs & Virtual Industrial visits were arranged during pandemic.

12. Institute premises are Wi-Fi enabled.

13. E-library resources are available.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At PKTC, we follow the curriculum of Savitribai Phule Pune University. The syllabus designed and developed by SPPU is itself categorized assessment process & criteria. Aligned with the curriculum College has developed well organized & continuous assessment system for each course. We ensure complete transparency in the Internal assessment system so that every student gets an equal & fair chance to prove himself/herself in each of the courses selected by him.

Due to Covid-19 Pandemic, instead of traditional methods, we have included new forms of assessment systems which students can easily opt & complete by following all COVID restrictions. Use of Google Classrooms, Google Meet & other such tools we successfully completed internal assessments including Online Oral, MCQ-based tests, Assignments etc.& conveyed the performance of the same to all students through proper channels. Continuous evaluation of students is made for each theory and practical course at the department level. Evaluation is also done through Mock Practical/Oral exams.

Even assessments related to project work & presentations of the same are conducted through online platforms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute ensures clear & fair evaluation of students prescribed as per SPPU norms. The evaluation process comprises mainly two components, the internal assessment and the External assessment. There is a well-defined mechanism for the grievance redressed related to the internal assessment by the institute and for grievances relating to the external assessment by SPPU.

To address all examination and evaluation-related problems, As per instructions from the Board of Examination & Evaluation, SPPU Institute has appointed College examination officer (CEO). Students with doubts can make an application to the CEO and he addresses it as per the provided norms from SSPPU. CEO categorizes it either as grievance related to internal or external assessment. In case of an internal assessment-related grievance, the College

examination officer forwards it to the respective department or Administrative Office. Whenever the grievance is reported regarding the internal evaluation, the concerned HOD along with the concerned subject teacher looks into the issue and tries to resolve the grievance. The inquiries regarding the Class test and project progress evaluation/Concurrent Evaluation are addressed by the individual subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs) is a systematic method for collecting, analyzing, and using information to answer questions about projects, policies and programs particularly about their effectiveness and efficiency.

Course outcomes (Cos) also referred to as learning outcomes are measurable statements that concretely formally state what students are expected to learn in a course.

COs & POs are displayed & then communicated to students for a better understanding of the teaching & evaluation process of each subject. It is also displayed on the institute website for all stakeholders.

CO-PO MAPPING

CO- PO mapping is done after the completion of the syllabus of a particular subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcome is measured through the syllabus, completion of the syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

At the Departmental level, the Heads of the Department and the teachers who are engaged in any class strive to complete the courses on time and in some cases extra classes are conducted for the students who they identify as relatively average. After measuring the attainment of POs and COs, it has been observed that the strength of the students as well as the passing percentage of the students is increasing progressively. We took utmost care of measuring the level of attainment of POs and COs and followed formal as well as informal mechanisms for the measurement of attainment of the outcomes. The College took care of the attainment to measure the POs and COs and implemented the mechanism as follows:-

·The institute followed the Academic Calendar of our affiliated university rules and guidelines.

·All the subject teachers prepared Semester-Wise Evaluation Reports.

·HOD with consultation of Subject faculty analyzed evaluation reports of results.

·Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

`172`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pkinstitute.edu.in/supporting_documents.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Institute has Innovation Council Cell

2. Institute conducted various webinars & seminars related to Intellectual Property rights,startups & innovations

3. E- librery: Our coleege has well equiped libray include e-library, e- books, e journals are made availablr to the students

4 Various competitions , GD's are conducted to promote discusstion on genration of ideas & Startups.

organization of Virtual project

5. To motivate students for innovations & for gaining

knowledge,research paper reading actvity is conducted in groups

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1	

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3	

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In allignment to the vision statement of the institute - to educate the young generation for industrial establishment or enterpreneurship, also to prepare them for the development of society; following extention activites are conducted in the institute :

Social Activities - Various social activities such as tree plantation, cleanliness drives, awarness about Corona saftey & precautions etc ar conduted.

Cultural Activities: Various Cultural activites are conduted through out the year annually a youth festival " PKTC UTSAV" us organized. During the performances social issues such as save girl child, plastic ban etc are portariat.

Technical Activities : To ensure holistic development of the

students, Various technical events & activities are organized.

students are sensitize on social issues such as tobbacco consumtion throughwebinars.

Physical & Mentalfitness was a great challenge during pandemic which was lowereed by certain limitsby conducting various webinars

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

388

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

27

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution provides adequate availability and the best possible utilization of physical infrastructure to support the teaching-learning process.

1. The institution has a well-developed campus of 6.86 acres of land.

2. Institute has spacious Classrooms and seminar halls with LCD projector.

3. Internet connectivity with lease line of 50 MBPS.

4. Adequate & Well equipped infrastructure & laboratories & Workshops

5. Centralised Library with e-learning resources

6. Langauge Lab with the latest software to enhance the soft skills of the students.

7. Computing Facility- the institute has equipped computer labs with the latest configuration & software.

8. Support Facilities- Canteen, Sports ground, Reprography Centre & Multipurpose hall.

9. Separate common rooms for Boys & Girls

10. Outdoor & Indoor Game Facility.

11. Surveillance via CCTV cameras.

12. Availability of Ramps & Lifts for Divyangjan

13. Availability of safe drinking water & Electricity backup.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In PKTC, ample space is available for cultural activities. Various cultural activities such as the celebration of Jayanti's of Legends, Days of national and international importance are organized throughout the year. Chhatrapati Shivaji Maharaj Jayanti was celebrated offline in campus, following all COVID'19 precautions and guidelines.

Yoga Day was celebrated online in which an online expert session was conducted by Lal Bahadur Shastri National Academy of Administration's fitness coach Mrs. Rupali Unde.

Institute has adequate facilities for indoor and outdoor Sports. Various Games and sports events are organized annually in the institute.

Separate Boys & Girls Common rooms are available for practice to the students participating in cultural activities. It is equipped with various instruments like Amplifier, Speakers etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.01

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The P K Technical Campus Library is part of the institution since the year 2011.Institute has central library. It using commercial

software as well as open source software for automation of library services. Library using 'Smart School MIS Software'. The software handles circulations, cataloguing, report search, and master. Circulation modules has books issues-return and reserve options. Acquisition modules & Cataloguing modules is utilized for generating accession register report, adding bulk students record updating item lending policy and its status. This software is purchased from Twinkle IT Solutions Pune. They provide online and offline for software problem, proper backup and maintenance of software during maintence contract period.

Digital Library

Library having maintained separately Digital Library in main Library building. Digital Library is for downloading e-journals, articles and various paid &free databases. There are havingcomputers with internet facility. Students and faculty can access to various database like free journals, Study Videos etc. Library area is 400 sqm, which includes Stack room, Digital Library and Reading room . CCTV cameras is installed as a security of Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computing Facility- Institute has adequate & well-equipped computer laboratories with prescribed configurations & software.

Lan Facility- LAN Facility is available in the institute for all Labs with 50 MBPS of Bandwidth of the internet connection.

Wi-Fi Access- Fres WiFi Facility is available for students in the Premises

Adequate no. of UPS & Power backup facility.

Availability of Projectors & LCD in the Classroom.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

200

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.92

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

During the Pandemic physical facilities like laboratories, library, computers & Classrooms were restricted & limited in use. Following the guidelines by Govt. of Maharashtra & Local Authorities, Staff members were present in the campus & mostly online platforms/methods were used for Teaching learning process. The physical academic & support facility that was in use during this duration was sanitized on a regular basis.

1. Laboratory: Laboratories are maintained by the concerned Lab-In charge. They have to look after the running condition of Machines & Equipment. If any fault occurs, it is to be identified and Reported.

2. Library: One of the most supporting Academic Facilities is Library. Our library is updated with new books & gets updated as per requirements & Curriculum pattern in discussion with the Departments.

3. Computing facilities:Computer Laboratories are taken care of & maintained by Lab In-Charge, Lab Assistant & Technical Team. Also, we have Tie-up with suppliers for maintenance or it is outsourced. Cleanliness is done & Maintained by the housekeeping staff.

Housekeeping staff ensures the cleanliness of all the above facilities. Repair/maintenance/calibration is ensured from time to time in concern with the authorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

455

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

455

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

294

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution places great importance on student involvement and engagement in co-curricular and extra-curricular activities.

1. Student representatives are included in Committees such as Anti ragging, IQAC, and College Development Committee.

2. Involvement of students as well as student representatives for the planning and organizing of annual sports & cultural events such as PKTC Utsav etc.

3. Inclusion of students for different roles in the publication of the College magazine.

4. For Every Club a student body is formed to involve & engage the students in running the club activities.

5. Dedicated infrastructure such as Separate Common rooms for Girls & Boys to carry out their practice/discussions/Meetings for various extracurricular activities.

6. Current students are engaged in arranging various alumni

events. These current students represent & put forth the latest college happenings at various events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Representatives from the alumni are included in the Internal Quality Assurance Cell to provide inputs on behalf of the entire alumni.

To foster alumni engagement, alumni meetings through online platforms were arranged. These virtual gatherings provided opportunities for former students to connect with one another and maintain their ties with the college.

Through these alumni meets the alumnus could share their views, thoughts, experiences & their industrial knowledge with current students.

Alumni students are invited on different occasions to have discussions & talk on their journey to provide a sight to current students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the institute is in accordance to achieve the Vision and Mission of the institute.

The governance comprises of the Governing Body, College Development Committee, and Internal Quality Assurance Cell. The institute adopts policies, structures, and functioning processes in accordance to achieve its Vision- mission.

To fulfill the vision, the mission is further converted into actionable plans where the focus is on the overall development of the students as well as preparing and educating them for the industry.

While doing so, various stakeholders of the institute are involved in the process. It is been ensured that all the stakeholders have active participation.

Institute follows the academic calendar of SPPU. Besides that separate Academic Calendar of the institute as well as of the department is been prepared consisting of co-curricular, and extracurricular activities in tune with the Vision and Mission of the institute

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

PKTC believes in and practices participative management for the overall functioning of the institute. A system for collective decision-making is been followed involving the principal, HODs, and faculty members for the curricular co-curricular,and extracurricular aspects. Various stakeholders have active participation through their inputs and involvement in the Governance of the institute.

Institute follows governance,and decentralization by delegating authority and responsibility at the principal level, faculty level, and student level. Various different committees are formed to manage curricular co-curricular and extracurricular aspects of the institution. Students, faculty members, and even alumni are included in the committees. For every group of 20 students, a GFM member is allocated to ensure discipline and solve students' doubts.

Overall the institution follows a participated and decentralized management style.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution's strategic and perspective plans are in alignment with the institute's vision and Mission. The governance bodies, Internal committees,and Cells along with inputs from the other stakeholders help prepare the actionable plan. These plans are prepared and implemented annually for years and progressively

there are developments in the infrastructure and other services in the institute.

Principals and HoDs further ensure that the plan is been implemented throughout the year. At the end of the semester/year, a review is been held to discuss and mark the accomplishments of the plan. The management attends these meetings and reviews and has a keen interest in the overall development of the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

PKTC operates under the P K Foundation Trust & has a well-organized structure for it,s academic & Administrative activities. The Management believes in a Participatory management style & their various committees are established at the institute level to have the involvement of various stakeholders as well as ensure the smooth functioning of the institute.

Everyday Administration is handled by the Principal with heads of departs (HODs) of every department under the guidance & policies of the governance committee of the institute,

Institute follows the regulations, appointments, service rules & Procedures set by bodies like the Directorate of Technical Education, Maharashtra State, and AICTE, Delhi. Various committees and cells have also been established for the effective & smooth functioning of the institute as a whole.

Along with various committees & Cells, Training & Placement officers, and Controllers of examinations & Gardian Faculty members are appointed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and non-teaching staff:

- **Group Insurances**

- **Free uniforms for class IV employees**

- **Availability of Free transport facility for all teaching & non-teachingstaff.**

- **Encouragement for research and development activities**

- **Deputation of faculty for research and Ph.D. work**

- **Free Telecom/mobile facility for selective teaching & non-teaching staff members**

- **EPF facility**

- **Arrangement of motivational Talks & Webinars to maintain the motivation & morale of the teaching & Non-teaching staff.**

- **Faculty development programs(FDP) for faculty members on a regular basis**

- **Free Covid Vaccination Drive for Teaching &Non-teaching staff**

- **Free sanitization PPEs like Sanitizers and masks wereprovided to Teaching & Non-Teaching staff during Corona within the campus.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each year, all faculty members are required to complete a self-appraisal form as part of the college's appraisal process. This form allows staff members to assess their own teaching success and impact on students, focusing on their response to various events

that affect the learning process. It also takes into account their involvement in academic and administrative tasks. Additionally, faculties can use the form to showcase their ongoing professional development, such as presentations, publications, attendance at seminars and conferences, etc.

The appraisal forms filled by Teaching & Non-teaching staff members are firstly assessed by HOD's, then secondly by thePrincipaland theappraisal forms of the HOD's are assessed directly by the principal. The Principal then puts remarks on all forms collected fromTeaching & Non-teaching staff members and then forwards them to the president's office for a final remark. Further,it is put forth tothe governing committee & implement accordingly

Teachers are informed about their performance at each level and can use the appraisal to advance their careers. They are encouraged to improve themselves for future promotions.

The entire assessment process of the appraisal systemis carried out confidentially. Staff members are notified of their performance results and receive suggestions & Scope of improvement to support their professional growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Finance is the lifeblood of every organization. Effective financial Management will be ensured by regular audits of the financial transactions. The Institution conducts internal and external financial audits regularly. The institute has established mechanisms for conducting internal and external audits for every financial year to ensure financial compliance. Internal audits are carried out whenever required.

An external auditor appointed by the parent trust executes the statutory audit. A statutory financial audit is conducted in two

sessions, one in the month of October/November for the period of April to September and the second in the month of April /May for the period of October to March. Finalization of the account is completed in June/July and audited statements are prepared in June/July duly signed by the Principal, and chartered accountant. No major objections are found in the audit by the statutory auditors and minor audit suggestions are compiled as per procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resources.

Sources of funds are as follows:

Fees: Fees from the students is the major source of income for the institute. Institute receives fees in two ways- directly payable from the students, Scholarship amounts receivablefrom the government against the student fees

Our resource mobilization policy and procedures are as follows:

1. The College Development Committee takes review of the mobilization of funds and the utilization of these sources periodically in their meetings.

2. Regular internal audits & external audits from the Charted Accountant make sure that the mobilization of the resources is being done properly.

3. Budget Planning: In prior to the start of the academic year budgets are planned & allocated

4. Purchase Procedures: To ensure timely & required purchases, Institute follows proper purchase procedure

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

PKTC has an active IQAC. IQAC of the institute is constantly working on quality improvement in various areas:-

1. Academics: various measures are taken for effective curriculum delivery & implementation, Co-Curricular, examination & evaluation ensuring that students get good academics. IQAC plays a vital role here

2. Guardian faculty member (GFM):- GFM has appointed batch-wise for solving academic and nonacademic problems of students for better bonding.

3. IQAC ensuresthe collection of feedback from various stakeholders at the end of the year to frame further plans.

4. Student's Result Analysis

5. Clubs:IQAC constantly monitors the club activities for the development of student's hobbies & soft skills qualitatively which

in turn results in personal development.

6. Review of Academic & Non-AcademicProcesses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Monitoring at the Institute level

At regular intervals, the principal conducts meetings with HODS & department staff members, quality teaching-learning &syllabus coverage.

Outcome Base Education:

IQACmonitors the implementation of OBE & Takes reviews of its attainment

Use of Teaching Tools:

IQAC reviews the teaching tools & encourages the staff members to use the ICT enable tools for the Teaching learning process. During the pandemic situation, special emphasis was given to training the teaching staff members on the use of ICT tools

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)	D. Any 1 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• Gender Sensitization is a critical issue. The Institute organizes programs and events at regular intervals in order to spread awareness about gender equality through seminars, workshops & group discussions.

• The Institute aims to help provide gender equity by conducting seminars, debates, group discussions for both boys and girls on a single platform, an awareness Program on women's empowerment and gender sensitivity, cybercrime and self-defense.

Specific facilities for women on campus

1. Common rooms for both Boys & Girls

2. Involvement of both Boys & Girls in CDC, Anti-ragging Committee

3. Even in governing of college, Institute believes in giving opportunities to female candidates for Academic and administrative positions & Management roles / Leadership

4. Institute does the celebration International Women's Day to convey the msg " Importance of Naari Shakti".

5. On a regular basis Self-defense sessions are organized to make

our female students self-dependent, confident & capable to fight adverse situations.

6. Looking after the security of students, CCTV cameras are installed in the whole campus & Security Guards are allocated at appropriate locations.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Institute manages to segregate dry waste and wet waste. Organic wet waste is used for gardening. Waste bins are placed at every corner of corridors, laboratories, classrooms etc. The cleaning staff is continuously working during campus hours.

Liquid waste management

All the wastewater is collected through a centralized drainage system and through a drainage pipeline system water is supplied to

the garden. Institute always follows all the guidelines regarding Liquid waste management.

E-waste management

E-waste generation is not much in quantum/volume therefore disposal is done directly through vendors.

Hazardous chemicals and radioactive waste management

Hazardous chemical waste is minimal that too generated from practicals. There is no radioactive waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is actively taking efforts in providing an inclusive environment

Tolerance & Harmony towards culture: Celebration of the national festival (15th August & 26th January) with great zeal of patriotism in which the code of conduct is told after the national anthem.

Regional & Linguistic: Celebrations of various Jayanti & Punyatithi are done on a regular basis to remember their contribution towards Nation. Some of the Jayanti are Dr. A. P. J. Abdul kalam jayanti, Savitibai Phule Jayanti, Dr. Babasaheb Ambedkar Jayanti etc.

Communal Socioeconomic: In the context of the Socioeconomic welfare of Society, the Institue gives variousGovernment & N0n-Government scholarships; Guidance sessions for nearby school college students based on opportunities after 10th and 12th, selection of carrier; Facilitation of academic toppers from different schools of nearby areas. Also, Installments to pay the fees of the campus are given to needy & Rural students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As a part of social and cultural responsibility, the institute always used to encourage students and staff through practices and making awareness through audit courses as a part and partial of academics. It is achieved by arranging different programs. Students and staff are well aware of their rights and responsibilities. Also without any biasing institute gives equal rights and freedom for staff and students to share their opinion on the development of the institute.

Starting with National Days Celebrations with the zeal of patriotic enthusiasm every year it is celebrated in a grand way. Everyone contributes to exploring our history & remember our martyrs wholeheartedly. Also, share the importance of literacy for the self as well development of the country.

On Women's Day, institutes arrange different awareness programs to encourage women's empowerment.

Also, the institute is always concerned about eco-friendly & Clean campuses. For that always programs like tree plantation are arranged. Also actively build the importance of the environment in students through Audit courses which are designed by the university.

We have an Anti-Ragging Committee which is always active on campus to make ragging free campus & Create awareness about ragging & ensure a student-friendly environment in campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to	B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute every year celebrates/ organizes national & international commemorative daysin the campus to upkeep our culture & remember the remarkable contributions of our legends

Republic Day- Republic Day is celebrated on the 26th of Jan, the date on which the constitution came into effect. Guest are invited from Army & Government official bodies. They host the flag followed by National Anthem. Students, Guest & Management give information regarding the Importance of the Day celebration

Independence Day - Independence Day is celebrated every year on the 15th of August on behalf of Indian Independence. Institute organizes Cultural Programs which display the zeal of patriotism.

Likewise, we celebrate Gandhi Jayanti, Dr. A P j Abdul Kalam Jayanti, Vivekanand Jayanti, Teachers Day & Engineers Day for Faculty & Studentsaswell & many more to memorize the remarkable contributions of our legends

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PKTC Always seeks quality education & Student-centric activities. There are many things in our institute that we practice but our two best practice is GFM (Guardian Faculty Member) & Clubs.

1: Maintaining Positivity & Morale during the pandemic.

During the Pandemic, Maintaining Mental & Physical health and positivity was a great challenge for students & Faculties as well. Institute has tirelessly worked towards it by conducting many online sessions like GD,s, lectures, and Yoga sessions, Which in turn help students to give a positive approach towards adverse situations & be fit physically & mentally.

2: Clubs :

PKTC started to Implement NEP in 2020. We have launched the Clubs under the same guidelines. We have 6 clubs such as sports club, Poetry & Article writing club, Drawing Sketching & Painting Club, Dance & Folk song club, Photography club & Leadership Club. These clubs help students to enhance their lateral quality. This enlarges the scope of entrepreneurship in the market after being passed out. Students are also interested in the club as they get to do activities according to their interests.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute portrays the performance in one or distinctive to its priority having a vision :

To inculcate the young generation to believe in themselves and educate them for industrial establishment or entrepreneurship. The young generation should also be prepared culturally for his/her personal, social health and have a sense of thinking toward the development of the society.

Community Service :

Stress Management: Various online sessions on stress management are organized by Institute to motivate our students & be mentally fit.

Pandemic Awareness: Institute tirelessly provides awareness about precautions & safety measures through the use of Media & Graphics for nearby residents.

Donation Of Masks: They also provided masks for nearby residents.

Tree Plantation

Cycle Rally

Blood Donation Camp

Clubs :

Club curriculums are designed in a multidisciplinary manner.

Students were able to keep their hobbies through the club

The soft skills of the students were enhanced through various club activities related to speaking & writing skills

PKTC engaged their students interestingly through the clubs that helpedthem stay healthy mentally & Physically

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. More collaboration & MOUs with industries to enhance the skills of students

2. Projects of Students: Motivating & Encouraging students to undertake interdisciplinary & Multidisciplinary projects as well as projects related to social causes

3. Move focus & emphasis on project-based learning

4. Organize various activities, events related to IPR, innovation, and startup.

5. Organize more research-related activities

6. Organize more social events at departmental institute level & also withcollaration wht the industry.

7. To create awarness about NEP 2020 among all the stakeholders.